

MINUTES OF BOARD OF TRUSTEES MEETING FOR
KITCHENER PUBLIC LIBRARY BOARD

1. CALL TO ORDER

The Regular Board Meeting of the Kitchener Public Library Board was called to order at 7:05 p.m. on Wednesday, June 16, 2021, by the Chair, Stephanie Soulis, using the online platform, Zoom, as a result of the pandemic.

TRUSTEES PRESENT

Katherine Andrews; Michelle Dow; Councillor Kelly Galloway-Sealock; Colleen James; Councillor Sarah Marsh; Shannon Nicholson; Dana Ristic; Erin Rudland; Stephanie Soulis; Clare Wagner.

Mary Chevreau, Secretary-Treasurer and Chief Executive Officer.

STAFF PRESENT

Lesa Balch; Penny-Lynn Fielding; Gloria Grigas; Angela Riddell.

REGRETS

Cory Ernst.

2. AGENDA REVIEW

21-33... On motion by Michelle Dow and seconded by Colleen James, it was RESOLVED that the Agenda be adopted.

CARRIED

There were no pecuniary / conflict of interest declarations.

3. MINUTES of the Board Meeting of May 19, 2021.

21-34... On motion by Councillor Sarah Marsh and seconded by Erin Rudland, it was RESOLVED that the Minutes of the Board Meeting of May 19, 2021, be approved.

CARRIED

4. BUSINESS ARISING

None.

5. 1. BUSINESS

REPORT OF OFFICERS

(a) Report of the Chair

Updates

Stephanie Soulis thanked Katherine Andrews for attending the public workshop for the Southwest Community Library that was scheduled during the evening of Tuesday, June 15, 2021.

The focus group meetings and public community engagement workshop for the Southwest Community Library that were offered in June shared previous community engagement results and design ideas for the project, and gathered participant ideas about use and needs.

As noted by Mary Chevreau, the library has also met separately with Mississaugas of the Credit and Six Nations of the Grand River, the Land Rights holders, to share the library's vision and include them in our process.

21-35... On motion by Councillor Kelly Galloway-Sealock and seconded by Katherine Andrews, it was RESOLVED that the Board Executive be empowered to act on behalf of the Library Board as required until the August Library Board meeting.

CARRIED

(b) Finance Committee

No updates were noted by the Chair, Michelle Dow.

(c) Facilities Planning & Building Committee

No updates were noted by the Chair, Erin Rudland.

(d) Public Service & Policy Committee

As noted by the Chair, Clare Wagner, a draft copy of Kitchener Public Library`s 2022 - 2025 Strategic Plan is forthcoming from the consultant for presentation by the Public Service & Policy Committee at the August Library Board meeting.

(e) ad hoc Diversity & Inclusion Committee

No updates were noted by the Chair, Shannon Nicholson.

(f) Report of the Secretary-Treasurer and CEO

Updates

Roadmap to Reopening

When the Province enters Step 2 of its reopening plan in early July 2021, libraries will be permitted to open with 25% capacity and “other restrictions” which have not been defined at this time.

In Step 1 of the Province’s reopening plan, the quarantine requirement for isolating returned materials has now been removed which the library has lifted.

The CEO will share information with the Library Board as staff learn more about the provincial plans for public libraries to reopen.

2021 Business Plan June Updates

Mary Chevreau reviewed the progress of the 13 strategic work plans in the 2021 Business Plan that were initially outlined with the Board at the January Library Board meeting.

Lesa Balch, Director, Innovation & Integration, noted that 20 portable kits with hotspots and Chromebooks have been assembled and will be circulated to 3 community organizations – St. Lewis ESL; Project Up and Coalition of KW Muslim Women. These partnerships will be allowed to keep the kits up to 12 months.

A thank you email received by Mary Chevreau from Karen Redman was forwarded to All KPL Staff to thank them for their support and assistance with the Vaccine roll-out campaign.

Mary Chevreau applauded not only the senior team members on this Zoom call but also all library staff for their continued great work with the Business Plan initiatives.

In-Camera Session

21-36... On motion by Michelle Dow and seconded by Dana Ristic, it was RESOLVED that the meeting move in-camera to discuss a confidential personnel matter.

CARRIED

21-37... On motion by Michelle Dow and seconded by Clare Wagner, it was RESOLVED to conclude the in-camera session.

CARRIED

6. II. NEW BUSINESS

None.

7. III. PRESENTATIONS

(a) Report of Councillors

Councillor Sarah Marsh reported that the City's Council meeting on Monday, June 14 ran from 9:30 am to 12:30 am.

At the meeting, Council approved the city's Community Climate Action Plan to endorse in principle an emissions reduction target of 50 % by 2030 and a call for action to the provincial and federal government for support in reaching such targets.

Councillor Sarah Marsh suggested that Kitchener Public Library consider selling some swag to the community, such as KPL t-shirts.

Councillor Kelly Galloway-Sealock noted that Council approved the installation of pedestrian crossovers (PXOs) on the Iron Horse Trail at various municipal road crossings, and cycling spot improvements.

8. ADJOURNMENT

21-38... There being no further business, on motion by Collen James and seconded by Katherine Andrews, it was RESOLVED to adjourn the meeting at 7:55 p.m.

CARRIED

Chair

Secretary-Treasurer

[Attachments Accompanying May 19, 2021 Board Meeting]

(a) May 19, 2021 Library Board Minutes

(b)